

**LYNHAVEN NEIGHBORHOOD ASSOCIATION MEETING
MINUTES
MEETING OF MAY 15, 2008**

Meeting Called to Order

Treasurer Gallegos called the meeting to order.

Present: Treasurer Gallegos and Secretary Andrea Chelemengos

Absent: President Mary Ann West and Vice President Ivan Heling

A meeting sign in sheet was distributed to the membership – 16 members were present.

Guest Speaker Cindy Stargio San Jose Fire Education Department provided a presentation on Fire Prevention and Fire Safety. She answered questions from the membership and offered those in attendance a “Vial of Life” A container similar to a medicine container that contains personal information of each member in a household. She explained these should be updated regularly and kept in the refrigerator so that trained emergency personnel who know to look in the refrigerator for this will have immediate and up-to-date medical information on each member of the household.

Ms. Stargio also offered information on types of fires and methods to extinguish various types of fire. She explained how to use a fire extinguisher and encouraged every one to have at least one in their home and know how to operate it.

Neighborhood Reports

1. Announcements from District 1 Representative – No representative present
2. Report on CAP Grant – Joseph Gallegos

Treasurer Gallegos reported that he had inquired about the Association’s grant application and was advised that no decision had been made yet and that a decision should be announced in June.

3. Monthly Treasurer’s Report

Treasurer Gallegos provided information on the Associations financials

4. Report on National Night Out Planning

Secretary Chelemengos stated that a meeting of the committee would be scheduled. She explained that the scheduling of a meeting had been detained pending information on the grant funds, but since that information is still unavailable the planning committee would move ahead and plan matters unrelated to funding for the event.

5. Project Updates

- Traffic Calming

Clark Leakins reported on information he had gathered relative to traffic calming. He stated that there was traffic survey generated by the Police Department on its website https://www.sjpd.org/_forms/TEU_Request_Form.asp and that he thought having a number of residents reply to the questionnaire would help stimulate some attention to the matter of traffic on Cypress. He stated that he would look into getting access to the survey and distributing it among the neighbors.

Secretary Chelemengos offered to distribute the survey via membership e-mail if a digital copy could be forwarded to her.

- Corner Improvement Project

Secretary Chelemengos spoke with regard to the necessary permits required and the stipulations surrounding any improvements to the parcel. She stated that she was working in conjunction with Craig Morrison to gather the necessary paperwork to submit with the permit application to the city.

Neighborhood Business

6. Approve minutes of April 17, 2008

Due to the late distribution of the minutes, approval of the minutes was continued to the June meeting.

Neighbor Communications

Christine Seawright was not present, but asked a neighbor to voice her suggestion that the Association consider forming a subcommittee to welcome new residents to the neighborhood. There was agreement that the matter be added to a future agenda and further discussed.

General announcements of upcoming area events were made.

There was discussion on obtaining a neighborhood association logo and letterhead and also neighborhood graffiti was discussed.

Meeting Adjourned

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Andrea Chelemengos

Lynhaven Neighborhood Association Secretary